

PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
 (Agency)

Department: Case Management Service	PR No. <u>019-07-203</u>	Date: <u>7/8/2019</u>
Section:	SAI No.	Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
		<p>Supply & Delivery of Toners with Free Use of Brand New Printers:</p> <ul style="list-style-type: none"> - Ninety-One (91) free of charge brand new network ready laser printers (Monochrome), with 364 cartridges - Seven (7) free of charge brand new network ready colored laser printers with Two (2) sets of colored toners (Cyan, Yellow, Magenta & Black Toners) - With One (1) in-house Technician (8 hours x 5 days per days per week) <p><i>Attached: Terms of Reference (TOR)</i></p>		Php 3,500,000.00	Php 3,500,000.00

OFFICE OF THE SOLICITOR GENERAL
RECEIVED
 JUL 10 2019
 Time: 11:30am by: [Signature]
 Control No.: _____

FUNDS AVAILABLE:
[Signature]
 BERNADETTE M. LIM
 DIRECTOR IV

OFFICE OF THE SOLICITOR GENERAL
RECOMMENDED FOR SIGNATURE
 JUL 10 2019
 OF SOLGEN CALIDA/QIC
[Signature]
 INTERNAL AUDIT DIVISION



Amount in Words: **Three Million Five Hundred Thousand Pesos Only** Php 3,500,000.00

Purpose: **For Public Bidding**

Prepared By:	Recommending Approval:	Approved by:
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
GIRLIE V. DALANON Administrative Officer V	ROSALINDA C. IBARRA Director IV, HRMAS	JOSE C. CALIDA Solicitor General